



The Education Society's

P. D. KARKHANIS COLLEGE OF ARTS & COMMERCE



**Kansai Section, Ambaranth (E) Dist. Thane 421501 (M.S.)
(Affiliated to University of Mumbai, Reaccredited by NAAC
with 'B' Grade)**

Admission Policy

The college conducts admissions for UG programmes every year in a well-structured and Transparent manner, following the reservation norms and other guidelines of the Government of Maharashtra and the University of Mumbai. Admission is open to all eligible candidates from anywhere in India. The details of the process and procedures of admission are detailed here:

Admission Committee

Admission activities of the college are regulated and supervised by an admission committee of the college. The admission committee consists of the following members:

- 1) The Principal
- 2) Arts Faculty Member
- 3) Commerce Faculty Member
- 4) Office Staff (Administration)

Application for Admission

Admissions of U G students are started as per the Schedule published by the University of Mumbai after declaration of the H S C result by Maharashtra State Higher & Secondary Education Board. Online Pre Admission Registration is mediatory to students on entry level of Under Graduate Programme on University of Mumbai web portal. After the registration on University web portal students are fill up Admission form provided to them by college for admission.

Admission Help Desk

The college usually opens a Help Desk near the college office to support students seeking admission. The help desk provides information on the online application, fee structure, and other details. Students who do not have access to computers and internet are directed by the admission desk to the Online Application Facilitation Centre, where they will be assisted by volunteers and office staff to apply online and pay the admission fees.

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Online Application Facility Centre

Online Application Facilitation Centre is set up by the college during the time of admission to cater the needs of students who encounter difficulty while applying for admission online. The centre also helps those who have no access to computers and the internet to apply for admission. Students have to come ready with a soft copy of Photograph, signature, and if possible, scanned copies of relevant documents.

Admission Fee Payment

Following is the Fee Structure of the College

ACADEMIC YEAR 2023-24		OPEN			RESERVE		
Sr No	Fee Head	FY BA / Bcom	SY BA / Bcom	TY BA / Bcom	FY BA / Bcom	SY BA / Bcom	TY BA / Bcom
1	ADMISSION PROCESSING FEES	200	200	200	200	200	200
2	ALUMNI ASSOCIATION FEE	25	25	25	25	25	25
3	COLLEGE EXAMINATION FEES	2120	2120		2120	2120	
4	COMPUTER FEES						
5	DEVELOPMENT FUND	500	500	500			
6	DISASTER RELIEF FUNDS	10	10	10	10	10	10
7	E-CHARGE	20	20	20	20	20	20
8	E-SUVIDHA	50	50	50	50	50	50
9	GRUP INSHURANCE	50	50	50	50	50	50
10	GYMKHANA FEES	400	400	400			
11	IDENTITY CARD & LIBIBRY CARD	50	50	50	50	50	50
12	LIBRARY DEPOSIT (REFUNDABLE)	250		250			
13	LIBRARY FEES	200	200	200			
14	MAGZINE FEES	100	100	100			
15	MISC RECEIPT		250				
16	N.S.S CELL	20	20	20	20	20	20
17	OTHERS FEES	250	250	250			
18	PROJECT FEES	200	200	200			
19	PROSPECTUS FEE						
20	STUDENTS WELFARE FUND	50	50	50	50	50	50
21	TUTION FEES	800	800	800			
22	UNIVERSITY CONVOCATION FEE			250			250
23	UNIVERSITY ENROLLMENT FEES	220					
24	UNIVERSITY EXAM FEE			2120			2120
25	UNIVERSITY SPORTS & CULTURAL FEES	30	30	30			
26	UTILITY FEES	250	250	250			
27	VICE-CHANCELLORS FUND	20	20	20	20	20	20
	TOTAL	5815	5595	5845	2615	2615	2865

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College fee need to pay online or offline on the Cash Counter of the college office. College provide installment facility to the students as our college is catering the education to students of economical and educationally backward class

Reservation Rules

Reservation rules are framed by University of Mumbai

- 1) 13% Seats for S.C. Students
- 2) 7% Seats for S. T. Students
- 3) 3% Seats for D.T. (A)
- 4) 2.5% Seats for N.T. (B)
- 5) 3.5% Seats for N.T. (C)
- 6) 2% Seats for N.T. (D)
- 7) 19% Seats for O.B.C.
- 8) 10% Seats for GENERAL EBC
- 9) 3% Seats as per circular of University of Mumbai
- 10) 37% Seats for GENERAL CATEGORY

Scholarships

The college facilitates scholarships provided to different categories of students by the state and central government.

Grievance Redressal

In case any applicant wishes to express grievances related to admission, they may write a letter in this regard and submit the same to the Principal. They may also make use of the grievance redressal window on the college website to register their complaints. The Grievance Redressal Cell of the college will consider the merit of such complaints and action will be taken accordingly.

Inaugural Meeting

All students admitted to the college are required to attend an inaugural meeting in the college with their parent on an opening day. The rules and regulations of the college, ethics and code of conduct for students, regulations of autonomy and other details of teaching, learning and evaluation will be detailed in the meeting. Department-wise meetings will also be organised on this

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day. Attendance is compulsory for all admitted students at the inaugural meeting. Students who are unable to attend this meeting should get prior permission from the principal.

No Donation / Capitation Fee for Admission

The college does not collect any donation or capitation fee for granting admission to any programmes. If any individual or group is found offering seats for money, the same need to be brought to the notice of the Principal at the earliest.

Principal

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